

## > Appendix C – Environmental Audit Checklist



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### ENVIRONMENTAL INSPECTION CHECKLIST FOR BAL/CAL/HPAL TENANTS

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#### **1. GENERAL INFORMATION**

- 1.1 Company/Business Name:
- 1.2 Street Address:
- 1.3 Leasing details:
- 1.4 Date of Inspection:
- 1.5 Company Representative and position:
- 1.6 Industry Type / Typical use of Facility:
- 1.7 Adjacent Land Uses:

#### **2. ENVIRONMENTAL MANAGEMENT**

- 2.1 Who is responsible for environmental management on the site?
- 2.2 What are their duties?
- 2.3 Does the enterprise have an environmental management system/plan/procedures: (brief description)
- 2.4 What environmental training is carried out:
- 2.5 What environmental auditing is carried out:
- 2.6 Any existing environmental reporting:

#### **3. ENVIRONMENTAL AND LEGISLATIVE AWARENESS**

- 3.1 Tenant familiar with their responsibilities under the Act and Regulations and Environmental Strategy?
- 3.2 Discuss their likely responsibilities and services provided by AEO's.
- 3.3 Discuss what are likely to be the environmental issues for the site.

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### 4. ENVIRONMENTAL ISSUES

**Activity/area of inspection:**

**Section/department responsible for activities:**

#### 4.1 Fuel, Oil and Dangerous Goods Storage

Key observations	Yes	No	Comments
Fuel, oils and dangerous goods stored on site			
Above or below ground Tanks			
DG Licence			
Containment measures (ie. Bunding)			
Monitoring and detection of leaks			
Equipment for spills and leaks			
Procedures & training in spills and leaks			
Fire fighting equipment			
Equipment check frequency			

#### 4.2 Parts Washing

Key observations	Yes	No	Comments
Type of parts washer & solvent used			
Disposal used solvent			
Frequency of disposal			

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### 4.3 Sewer Discharge

Key observations	Yes	No	Comments
Separator or interceptor on site			
Trade waste Agreement			
Monitoring required under Agreement			

### 4.4 Painting

Key observations	Yes	No	Comments
Type of painting undertaken			
Location of painting			
Procedure for paint stripping			
Disposal of paint stripping remains			

### 4.5 STORMWATER MANAGEMENT

Key observations	Yes	No	Comments
Sources of stormwater pollution (potential and actual)			
Location of stormwater drains			
Stormwater treatment controls / equipment			
Stormwater quality monitoring			
Other			

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### 4.6 Solid Waste Management

Key observations	Yes	No	Comments
Solid wastes generated on site			
Waste stream segregation			
Storage of wastes (incl. used drums, recyclables)			
Disposal of solid waste (licensed contractor)			
Other			

### 4.7 LIQUID WASTE MANAGEMENT

Key observations	Yes	No	Comments
Liquid wastes generated on site (and from what sources)			
Storage of liquid wastes			
Containment of liquid wastes			
Disposal of liquid waste (licensed contractor)			
Frequency of Disposal			

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### 4.8 Soil and Groundwater Contamination

Key observations	Yes	No	Comments
Past known soil and groundwater contamination incidents			
Clean up measures/actions taken			
Current evidence of contamination			
Other			

### 4.9 NOISE

Key observations	Yes	No	Comments
Sources of excessive noise pollution (stationary & mobile)			
Location Engine Tests			
Noise pollution controls			
Noise pollution monitoring			
Other			

### 4.10 Air Quality

Key observations	Yes	No	Comments
Sources of air pollution (stationary sources, ie. boilers, spray-painting etc. and mobile sources ie. motor vehicles)			
Air pollution controls			
Air pollution monitoring			
Other			

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### **5.0 OTHER ISSUES**

### **6.0 FOLLOW UP ACTIONS/RECOMMENDATIONS**

### **7.0 AUDITORS**



Bankstown Airport  
Airport Environment Strategy  
2005

